

Maine School Administrative District 70
AMITY, CARY PLANTATION, HAYNESVILLE, HODGDON, LINNEU ,LUDLOW, NEW LIMERICK
175 Hodgdon Mills Rd.,, Hodgdon, ME 04730
(207) 532-3015

Application for Teaching Position

M.S.A.D #70 does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.

Position Applying for: _____

Name: _____ Date: _____

Permanent Address: _____ Social Security No. _____

_____ Telephone No. _____

When will you be available: _____

EDUCATION: Transcripts, including grades, from all colleges/universities attended must be provided. It is essential that this section be completed accurately.

College/University Attended	Degree Awarded (if any)	No.of Yrs. Attended	Grade Point Average

Number of semester hours in:

____ Reading ____ Major (Subject: _____)
____ Math ____ Minor (Subject: _____)
____ Special Education ____ Major (Subject: _____)
 ____ Minor (Subject: _____)

CERTIFICATION: List certifications you hold and provide copies.

Type	State	Date Issued	Date of Expiration

If you do not hold a Maine certificate, for what type of Maine certificate are you applying and eligible?

Note: Candidates who do not hold Maine certification should direct an inquiry to the Maine Department of Education, Division of Certification and Placement, Augusta ME 04333

EXPERIENCE: A resume must be provided. In addition to educational background and work experience, include extra-curricular activities in which you have been involved. Please list below positions held, employers and dates of employment for the past ten years. Please account for any gaps in employment on a separate page.

From (month/year)	To (month/year)	Position	Employer

Number of years of teaching experience. _____ On a separate sheet, please describe a specific class or class activity you planned and actually conducted which illustrates your philosophy of teaching and is the best example of your teaching skill. What evidence showed you that this class or activity was successful in terms of student motivation and achievement?

BACKGROUND:
NO

YES

Have you ever been disciplined, discharged, or asked to resign from a prior position?		
Have you ever resigned from a prior position after a complaint has been received against you or your conduct was under investigation or review?		
Has your contract in a prior position ever: been non-renewed?		
Have you ever not been nominated for re-employment: in a prior position or ever had your nomination for re-employment not approved?		
Have you ever been charged with or investigated for sexual abuse or harassment of another person?		
Have you ever been convicted of a crime (other than a minor traffic offense)?		
Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)?		
Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state?		
Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)?		

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

REFERENCES: List three, two of whom are most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

Name	Position	Address	Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SIGNATURE:

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that MSAD #70 contacts in connection with my employment application to fully provide MSAD #70 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against MSAD #70, its agents and officials or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Signature/Date

Employment cannot be finalized until the applicant has complete requirements for complete background checks and fingerprinting as required as required by Maine State Statute.

NOTE; ALL APPLICATION MATERIALS BECOME THE PROPERTY OF MSAD #70. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

APPLICATION FOR TEACHING POSITION CHECK LIST: The completed employment application can not be evaluated unless all of the following materials have been provided:

Resume

Three letters of reference

Application signed

_____ Application form fully completed

_____ Copies of Transcript(s)

_____ Copy of Maine Certification(s)

_____ Gaps in employment explained

_____ Illustration of your philosophy
of teaching

_____ YES to any of the questions in the Background section explained

_____ Resume

_____ Three letters of reference

_____ Application signed